

HELDERBERG COLLEGE STUDENT'S BILL OF RIGHTS

A. A HELDERBERG COLLEGE STUDENT CAN EXPECT:

Lecturers, who express their commitment to teaching and who encourage student learning by:

1. Using a variety of appropriate teaching techniques and activities.
2. Preparing relevant, informed, well-organized activities.
3. Evaluating assignments thoroughly and with regard for student's time and effort.
4. Providing an accurate, complete syllabus during the first week of class.
5. Developing meaningful, thought-provoking, valid assignments and tests which can be completed in the allotted time.
6. Thoroughly explaining assignments and testing methodology.
7. Returning student tests and papers within a reasonable period of time.
8. Following times established for classes, meetings, appointments, and office hours.
9. Promoting student interaction, class discussion, and being receptive to student input.

A campus, which respects students and encourages student success by:

1. Discouraging sexism, racism, and favouritism.
2. Discouraging disruptions in the classroom and living environment.
3. Noting and appreciating students' efforts.
4. Maximizing accessibility to students.
5. Responding to student concerns within a reasonable period of time.
6. Modelling professional, courteous, ethical behaviour.
7. Refraining from humiliating and intimidating students.
8. Modelling correct written and oral communication skills.
9. Allowing students to express concerns without fear of reprisal.

B. A HELDERBERG COLLEGE STUDENT HAS THE RESPONSIBILITY TO:

1. Assume an active role in the learning process.
2. Attend classes and appointments on time.
3. Read and prepare all assignments.
4. Be familiar with the college yearbook, the student handbook and Code of Conduct for Students, and the Student's Bill of Rights.
5. Discuss questions about students' rights and responsibilities with the instructor and staff member concerned as a first course of action if possible.
6. Follow up on questions about students' rights and responsibilities with any appropriate individual until questions are satisfactorily resolved.
7. Respect other students, professors, staff, and the learning environment.
8. Respect the faith perspective of the classroom and campus.